



## CLERK'S REPORT

### BUSINESS TO BE TRANSACTED

- | Number | Item   |
|--------|--|
| 1.     | <p><b>Apologies for absence &amp; housekeeping</b></p> <p>Apologies for absence have been received from Cllrs. Talyor, Whitehouse, and Colmer; as well as County and District Councillor Duncton and District Councillor Evans.</p>  |
| 2.     | <p><b>Disclosure of interests</b></p> <p><a href="#"><u>Code of Conduct</u></a></p> <p>At the time of drafting this report, no disclosure of interests have been received from any Member. If a Member becomes aware of an interest in any agenda item, they must notify the meeting (either at the beginning of the meeting, or before the agenda item is discussed).</p> <p>Members have a positive duty to consider the agenda and notify the meeting if they, or their Partner, have a Disclosable Pecuniary Interest (DPI), or other interest in any matter listed. If a Member, or their Partner, has a DPI, or any other interest, they are prohibited from participating in the discussion and/or voting. However, a Member can apply in writing to the Proper Officer (Clerk) for dispensation to participate and/or vote in the matter. It is a criminal offence for any Member to withhold disclosure of a DPI without reasonable excuse and/or participate in debate and/or voting (in the absence of dispensation from the Proper Officer).</p> |
| 3.     | <p><b>Public Forum</b></p> <p>At the time of drafting this report there have been no advance requests to address the meeting, nor written representations received.</p>  |
| 5.     | <p><b>To consider the Crouchlands Farm Planning Application</b></p> <ul style="list-style-type: none"><li>- To receive and note report from SW Transport Ltd</li><li>- To receive the minutes, reports, and recommendation(s) from the Planning Working Group</li><li>- To consider the application and resolve upon the Parish Council's response.</li><li>- To resolve to instruct SW Transport Ltd to support the preparation of the Parish Council's response to traffic issues.</li></ul>   |

- To resolve to instruct Troy Hayes Planning Ltd to review the Parish Council's draft written representations.
- To instruct the Planning Working Group to support the full Council and Planning Committee by liaising with the instructed experts and in the preparation of the agreed response.

On 28th April 2021 ([C/21/075](#)) the Parish Council resolved to instruct planning and transport experts to assist the Council in ensuring that the plans for the site are in keeping with the area and bring about positive change. This resolution was reiterated and confirmed on [8th June 2022](#) by the Planning Committee.

The Parish Council has experience instructing and working with SW Transport Planning Ltd and Temple Group. On 13th July 2022, the Council resolved to appoint a [Planning Working Group](#) to support the Planning Committee and full Council in relation to large-scale and complex planning applications. The Planning Working Group was officially constituted at a public meeting of the [Planning and Open Spaces Committee on 3rd August 2022](#). On [31st August 2022](#), the Planning and Open Spaces Committee further resolved to instruct planning consultant Troy Hayes of Troy Planning and Design.

The purpose of instructing experts and a Planning Working Group is to assist the Parish Council assess the planning application to ensure that the plans are in keeping with the area and bring about positive change.

The letters of instruction to the experts can be found on the on the Parish Council's website - [Crouchlands Farm page](#).

As outlined in the full Parish Council meeting minutes dated 28th April 2021 and during the Chairman's address at the [October 2021 public Annual Parish Meeting](#), the following must be always borne in mind:

*"Members agreed that in relation to the anticipated Crouchlands Farm planning applications a pragmatic approach would need to be taken. The Farm has a future which will involve some rural diversification. The Community should not assume that this is a 'fight'; the proposals may bring about welcomed opportunities for the area and it would be wholly wrong to pre-judge, and everyone should remain open minded. The instruction of experts will assist the Council in ensuring that the plans for the site are in keeping with the area and bring about positive change."*

6. **Meeting Dates**

The updated meeting schedule for the remainder of this current Parish Council year (until May/June 2023) is published on the website as 'Hall Booking Timetable 2022/23': <https://www.plaistowandifold-pc.gov.uk/meetings>